**TEMPLATE Civility Matters Project POST-Session Survey Questions**

(Note: this document is to help you more easily populate the online survey platform of your choice with the necessary)

**Instructions & Disclaimer**

Thank you for your participation and for taking the few minutes to complete this short survey. Your responses are crucial to knowing if the presentation was on the mark or not, and will help inform future presentations on the topic of civility. ALL feedback is helpful.

Your participation in this survey is encouraged and is completely voluntary. Your responses are kept anonymous. In the free text ﬁelds to the survey, please feel free to expand on any of your responses, but refrain from naming people or providing details which would identify a particular individual.

**PRIVACY DISCLAIMER**

Survey Monkey is an American owned company, and is therefore subject to American law. By participating in the survey, you are consenting to having any personal information you may have provided in the survey stored in the US and subject to the USA Patriot Act.

1. **Did the Civility Matters education provided make a positive impact for you?**

 Yes | No | No Change

**2. Looking back on the Civility Matters Project, on a scale of 0-10 how helpful was the session content provided?**

**3. After the Civility Training how conﬁdent do you feel about have the di**ﬀ**icult conversation with someone?**

More conﬁdent than before | As conﬁdent as before | Less conﬁdent than before

Your comments are welcome

**4. What are 2-3 things that stood out for you and were your main take-home points?**

**5. What do you wish there was more of and/or less of as part of the Civility Matters project?**

More of | Less of

**6. On a scale of 0-10 how helpful was the session content and communication materials provided?**

**7. How would you rate the session length time?**

Too short | About the right length | Too long

Your comments are welcome

**8. Was there perceived added value in having a non-IH a**ﬀ**iliated facilitator delivering the training and leading the discussion?**

Yes | No

Your comments are welcome

**9. Since participating in the Civility training, has there been a noticeable decline in the following?**

Overall Yes | Overall No

Gossiping

Belittling and berating comments

(Optional) Please feel free to expand on any one or all of your responses.

\*Avoid using name of identifying information

**10. Compared to how you responded before the civility sessions, how would you respond now to the following statement?**

Less | The same | More | Noticeably more

(Optional) Please feel free to expand on your response.

\*Avoid using name of identifying information

Thank you for your participation in this survey.

Since participating in the Civility training, has there been a noticeable improvement in the following?

The team I work with...

Overall Yes Overall No

Welcomes and takes

into consideration all views expressed

Celebrates each other's contributions

(Optional) Please feel free to expand on any one or all of your responses.

\*Avoid using name of identifying information (100 character limit)

What do you consider the best follow up interval to maintain civility in your department?

 No more sessions Quarterly

 Every 6 months Yearly

If asked about the Civility Matters Project by a hospital staﬀ member from another department what would you tell them?

Please leave any additional comments/feedback below